

GOVERNMENT NOTICE No. 155 published on 10/6/2005

**THE NATIONAL COUNCIL FOR TECHNICAL EDUCATION ACT, 1997
(No. 9 of 1997)**

REGULATIONS

(Made under Section 11 and 24(1)(g))

**THE NATIONAL COUNCIL FOR TECHNICAL EDUCATION (REQUIREMENTS TO
OFFER DEGREE PROGRAMMES) REGULATIONS, 2005**

PART I

PRELIMINARY PROVISIONS

Citation 1. These Regulations may be cited as the National Council for Technical Education (Requirements to Offer Degree Programmes) Regulations, 2005.

Act No.9 of 1977 2. In these Regulations –

“Act” means the National Council for Technical Education Act, 1997;

“Accreditation” means approval or certification granted by a relevant authority representing the interest of both the public and students, to an institution, on account of having programmes and a quality assurance system that ensures provision of set qualifications or such functions and educational standards for a particular period of time;

“NTA” means the National Technical Awards which are competence or outcomes-based standard awards established to be conferred on graduates of technical education and training upon successful completion of the respective studies offered by the various technical institutions in Tanzania;

“Competence descriptor” means a statement indicating a broad, generic standard of achievement at a particular level and specify the requirements for a particular work context;

“Credit” means an instrument for measuring and expressing learning equivalence;

“Council” means the National Council for Technical Education.

Part II

REQUIREMENTS FOR DEGREE PROGRAMMES

- Requirements to offer degree programmes
3. All technical institutions are required to follow the requirements to offer degree programmes.
- Requirements
4. A technical institution wanting to offer degree programmes shall be required to fulfill the following –
- a) To have Full Accreditation from the National Council for Technical Education with the following standards in place;
- i. Evidence of compliance with the National Council for Technical Education;
 - ii. At least one Academic Department that has been recognized as having the capacity to run courses to the required standard;
 - iii. A sound quality control and quality assurance system; and
 - iv. A National Council Technical Education validated curriculum, which is outcomes/competence-based, modular, meets both the labour market demands and appropriate NTA level descriptions, has a stakeholders' endorsement and has been internally approved by the institution.
- b) To acquire National Council Technical Education Provisional Registration in case the institution is newly established, have in place a sound quality control and quality assurance system and a validated NTA level 8 outcomes-based curriculum:
- Provided that the NTA level 8 curricula shall have –
- i. Been developed after analyzing the labour market situation;
 - ii. Been endorsed by stakeholders;
 - iii. Internally been approved by the institution;
 - iv. Been validated by the Council.
- c) To submit admission requirements for the envisaged degree programme for approval. The minimum admission requirements prescribed by the Council for a candidate shall be-
- i. At least three O-level credits and diploma or equivalent qualification

- (Technical or Intermediate Professional Qualifications) at a second class level or higher, obtained from an institution recognized or accredited by the Council which is relevant to the anticipated degree studies;
- ii. At least three O-level credits and two principal level passes in A-level subjects appropriate for anticipated degree studies;
 - iii. Pre-entry Examination Qualifications where the applicant must have the equivalence of qualification (a) or (b) above obtained through passing a Pre-entry Examination, except that in cases of foreign certificates, that respective foreign competent authority shall have issued the certificates and in case of doubt the matter shall be referred to the Council;
- d) To have in place an appropriate examination administration system, which is compliant with the Council requirements for the same with regard to autonomous technical institutions. This entails having in place the following:
- i. Procedures or Guidelines for Appointing Setters, Moderators, Invigilators, Supervisors and Markers of Examinations;
 - ii. Procedures or Guidelines for Setting and Moderating Examinations;
 - iii. Procedures or Guidelines and Criteria for Approving Examination and Awards;
 - iv. Procedures or Guidelines for Printing Examinations, Safe Custody and Transmission of Examinations to Designated Departments or Centres;
 - v. Guidelines for the Conduct and Administration of Continuous Assessment;
 - vi. Procedures for Marking Examinations and Standardizing Results;
 - vii. Mechanisms for Detection and Control of Cheating and Other Irregularities in Examinations including Continuous Assessment;
 - viii. Grading Systems for Various Awards;
 - ix. Procedures or Guidelines for Publishing Examination Results;
 - x. Guidelines for Academic Appeals and Student Complaints on Academic Matters;
 - xi. Procedures for Evaluating Examinations; and

- xii. Appropriate Facilities or Working Tools for every set of Procedures or Guidelines developed;
- e) To provide evidence of having adequate qualified human (academic as well as support staff and a system to ensure their retention), physical and financial resources for starting the envisaged degree programmes as well as having in place a strategic plan for sustaining the same;
- f) To have department(s) intending to offer degree programmes recognized by the Council as having the capacity to offer the aspired NTA Level 8 programmes if it has been accredited at a lower NTA level;
- g) To develop and submit to the Council for approval pre-entry modules to cover NTA Level 6 competences for form six joining degree programmes, where applicable;
- h) To develop and submit to the Council research policy and plans to develop research capability in terms of human resources, research facilities and support staff involved in research;
- i) To provide evidence that the promotion of its academic staff is based among other things, on effective teaching, conducting research and engagement in consultancy services or application of knowledge and skills in one's area of expertise, as well as publishing relevant subject matter in national and international journals;
- j) To provide evidence for the institution's capability to design and develop a training programme, to monitor, evaluate and review its courses;
- k) To report annually to the Council on progress made for the course or programme delivery;
- l) To undertake a major evaluation of any degree course or programme every five years; and
- m) To provide evidence for institution's commitment to have a sound action plan for having adequate infrastructure, qualified staff and sufficient resources for sustaining current programmes and introducing higher NTA level programme in ten years time after admitting the first batch of undergraduate students.

Right to amend
or alter

5. The Council shall have the right to amend or alter any of the prescribed requirements as it may be deemed necessary.

Dar es Salaam
1st May 2005

P. Y. NGW'ANDU
Minister for Science, Technology and Higher Education